**Trustee Skills Audit**

It is important that Trustees bring a diverse range of knowledge, skills and experience to the Board. A Skills Audit helps to highlight the expertise each Trustee has and to identify gaps which could help strengthen the Board and inform future recruitment.

Whichever level of knowledge, skill or experience a Trustee has in a particular area is of value and will contribute to the overall expertise of the Board. Please indicate on a scale of 0-5, the level of knowledge, skills and experience you have in the following areas.

**0** would indicate no knowledge or experience, **1** a little knowledge in that area, **2** some knowledge or experience, **3** reasonable knowledge and skills, **4** good working or above average knowledge, and **5** a qualification or expert knowledge and experience.

Name: ………………………………………………… Date: ………………

|  |  |
| --- | --- |
|  | **0-5** |
| Caring Role |  |
| Disability |  |
| Charity/Voluntary Sector |  |
| Volunteering |  |
| Employing |  |
| Management |  |
| Finance |  |
| Business/Social Enterprise |  |
| Project Management |  |
| Legal |  |
| Communications/Media |  |
| Information Technology |  |
| Fundraising |  |
| Quality Assurance |  |
| Education/Training |  |
| Equality/Diversity |  |
| Networking/Partnerships |  |
| Human Resources |  |

|  | **0-5** |
| --- | --- |
| Board/Committee/Governance |  |
| Communities/ Community Involvement |  |
| Marketing |  |
| Policy/Research |  |

Identify other skills or qualifications which you feel are relevant and useful in your role as Trustee